



**MINUTES  
CARLISLE COMMUNITY SCHOOL  
Regular Board Meeting, 6:00 p.m.  
Monday, October 12, 2015  
Carlisle Community School Board Room**

President James called to order the October 12 board meeting at 6:00 p.m.

Directors Present: Susan James, President  
Jenny Foster, Vice President  
John Judisch  
Kyle Chambers  
Art Hill

Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Judisch to approve the agenda as presented. Seconded by Hill. Motion carried unanimously.

Motion by Judisch to approve the minutes of the September 14 organizational and regular meetings with the regular meeting minutes amended to reflect that the incorrect payment on the sales tax bonds was an automatically withdrawn. Seconded by Hill. Motion carried unanimously.

Visitors – David Schnathorst spoke to the board about the softball field renovation project. As a member of the softball renovation committee and on behalf of the community and all softball girls, he urged the board to consider all that has been done to the other district facilities in their decision making. He wanted to make sure that the softball field renovations do get done.

Board Communication – None

IASB Communication – IASB does offer online courses for a fee. If there is enough interest we could watch them as a group. IASB also does offer free webinars.

**Updates/Information**

A. Early Literacy Assessments – FAST (K-3) & DIBELS (4-5) – Dana Lillis spoke on the K-3 FAST testing in Barb Niemeyer's absence. The FAST fills the state's screening requirement for all students K-3. The test is given three times a year and provides additional assessments for progress monitoring. The kindergarten composite score was 26% higher than last year's fall score. The first grade composite score was 4% higher with words correct at 6% higher than last year's scores. Second grade scores for reading fluency were 4% lower than last year's scores but the state changed the baseline. Third grade reading fluency scores were 12% higher than last year's scores despite the baseline change. All students considered "at risk" will be progress monitored weekly. Those who are substantially deficient are placed in interventions along with the weekly progress monitoring. Parents were informed of their child's scores in a letter and at conferences. Teacher collaborative teams use the assessment data to review instructional strategies and practices. The next tests will be given in January.

Mr. Norton spoke regarding the DIBELS tests given to fourth and fifth graders. Fluency is the area that typically has the lowest scores and the area that has the biggest regression over the summer. Over the last three years there has been great improvement in the retell quality scores. Students' scores are

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## CARLISLE COMMUNITY SCHOOL

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placed in one of four quadrants which determine what type of intervention or weekly progress monitoring needs to take place. Parents are notified of test results and if their student will receive interventions. It was suggested to send home ideas for intervention activities parents to do with their children to help them improve. Mr. Norton also invited the board members to the Veterans Day Assembly, November 11 at 9:30 a.m. in the high school gym. The Hartford building is in charge of the assembly this year.

B. District Textbook Inventory Update for 2015-16 School Year – Dana Lillis prepared an inventory of textbooks in grades 6-12. Textbooks are used only as a resource in some classes. The board expressed the importance for students to be able to check out textbooks to take home if needed and to make sure that this happens. Also it is important that students do not have to share textbooks in classrooms. According to the inventory, there are enough textbooks for this not to happen. There was concern expressed about the edition of Windows students were using. The district will be purchasing an updated windows version.

C. High School Academic Letter Ceremony – In the past, the academic letter ceremony was held before a football game. Mr. Blackmore received feedback from parents and students that this may not be the best time to do this. This year the ceremony will be held November 10 during an assembly. Other honors recognized will be Wildcat Way award winners and top ACT scores along with a guest speaker on leadership. Parents will be invited to the ceremony. There will be an opportunity for pictures as well. Another ceremony will be held in the spring. Students and parents will be surveyed after the ceremony. If responses are favorable, Mr. Blackmore would like to schedule the ceremony earlier in the school year next year.

D. School Improvement Advisory Committee (SIAC) Update – Mr. Amos reported on the recent SIAC meeting. The upcoming math curriculum adoption was reviewed and a SIAC parent volunteered to be on the math adoption committee. Also discussed were the ACT and AP scores, AP expansion and Destination 2016 re-evaluation.

E. Update on High School Renovations – Financial and Planning – Mr. Gillespie, Piper Jaffray, has been consulted. The passing of the extension of the voted PPEL gives the district the potential to leverage future revenue from VPPEL and sales tax for an estimated 9 to 10 million to put towards the high school renovation. A decision on a new high school gym will determine the scope of the rest of the project. The district also needs to look at potential space issues at Hartford which appears to be more of a bubble for two years.

F. ISFIS Board Training – October 28 @ Indianola MS 5:30-8:00 – Indianola School District is hosting board training for all Warren County School Districts provided by ISFIS. Mr. Amos encouraged all board members to attend with transportation to be provided.

### Business/Action Items

#### A. Approval of Budget and Timeline for Softball Field Complex Updates

The softball field has not been updated for about 25-30 years and is the one athletic complex that hasn't undergone a renovation. The scope of the project was reviewed. Undertaking this project will not affect the high school renovation project. Two options were provided. Option 1 has 90% of the project to be completed by June 6, 2016 (first home game) with the demolition this fall and most of the work done in the spring. The remaining 10% would be completed the following year. Option 2 is not as aggressive with completing only 75% of the project by June 6, 2016 and then finishing the following year. A maximum budget of \$900,000 was suggested. Several board members thought that was too high. The renovations will not affect the elementary playground. The proposed timeline would be to finish the design (will have a similar look to the football and baseball complexes), put the bid out the

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Carlisle Community School  
Regular Board Meeting Minutes  
10/12/2015  
[www.carlislecsd.org](http://www.carlislecsd.org)



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first of January and award the bid the first of February to give the vendors enough time to purchase materials so the project can begin as soon as the weather allows.

Motion by Judisch to approve timeline option 1 and a maximum budget of \$750,000 for the softball field complex updates. Seconded by Chambers. Aye – Judisch, Chambers, James; Nay – Foster, Hill. Motion carried.

## B. Approval to Request Allowable Growth and Supplemental Aid for Negative Special Education Balance

The District finished the 2014-2015 school year with a negative special education balance in the amount of \$170,233.41. By approving this request, the district has the potential to tax back for the negative amount should the district be able to add a cash reserve levy for the next school year.

Motion by Judisch to approve the request for allowable growth and supplemental aid for negative special education balance. Seconded by Hill. Motion carried unanimously.

## C. Special Education Contract with Ankeny Community School District, 2015-2016

Motion by Foster to approve the special education contract with Ankeny Community School District for 2015-2016. Seconded by Judisch. Motion carried unanimously.

## D. Agreement with Southeast Polk Community School District

The agreement with Southeast Polk states that Southeast Polk will record documentation for students being served in the Southeast Polk School District that will provide the needed information for Carlisle to submit claims for Medicaid reimbursement. Southeast Polk School District will charge an administrative fee of \$650.00 for maintaining and providing the records.

Motion by Hill to approve the agreement with Southeast Polk Community School District for 2015-2016. Seconded by Foster. Motion carried unanimously.

## E. Approval of Engagement Letter with Piper Jaffray

The engagement letter with Piper Jaffray allows them to proceed with the refinancing of the current sales tax bonds. The district has the opportunity to save approximately \$750,000 by refinancing. With the board's approval, the estimated timeline is for Piper Jaffray to distribute the offering terms to prospective purchasers and then interested purchasers will provide bid details to Piper Jaffray by November 3. Then the escrow bidding will be completed by November 5 (if the US Treasury Department's SLGS program is not open). A special meeting will be held November 18 for the board to approve or reject the best offer for refinancing. The transaction will close on December 3.

## F. Approval of Escrow Bidding Agent Agreement with Piper Jaffray

The approval for Piper Jaffray to act as the escrow bidding agent is needed in case the US Treasury Department's SLGS program is not open.

Motion by Judisch to approve the engagement letter and the escrow bidding agent agreement with Piper Jaffray. Seconded by Hill. Motion carried unanimously.

## G. Resignations for 2015-2016

Justin Eginore	MS Girls Basketball	Step 1 Group 6
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## H. New Hires for 2015-2016

Adam Pickering	8 <sup>th</sup> Girls Head Basketball Coach	Step 4 Group 5
Luke Dickens	7 <sup>th</sup> Girls Head Basketball Coach	Step 2 Group 5

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Ethan Lohmann  
Justin Flaws

JV Boys Basketball  
Varsity Assistant Basketball

Step 1 Group 3  
Step 1 Group 3

Motion by Judisch to approve the resignations and new hires for 2015-2016 as presented. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the bills in the amount of \$342,937.55. Seconded by Hill. Motion carried unanimously.

Motion by Foster to approve the September 2015 financial reports. Seconded by Judisch. Motion carried unanimously.

### Mr. Amos's Report

\*October 8 was College Application Day. By that date, 86% of the seniors had completed at least one college application and a total of 230 college applications had been completed. Mrs. Heidemann has done a good job working with the seniors in completing applications.

\*Six middle school students have been accepted for the SCIBA honor band.

\*Mr. Amos reviewed the Professional Learning Community Guide with the board members. The guide is made up of four parts: structure, curriculum, instruction and assessment. Mr. Amos has been in contact with Knoxville about the possibility of sharing PLCs with their district.

The next Regular School Board Meeting is November 9, 2015, 6:00 p.m., in the Carlisle Community School Board Room.

Motion by Foster to adjourn the October 12 regular board meeting. Seconded by Hill. Motion carried unanimously.

The meeting adjourned at 7:50 p.m.

Susan James, Board President

Attest: Jean Flaws, Board Secretary/Bus.Mgr.

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*These minutes will be presented at the November 9 school board meeting for approval.*

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Carlisle Community School  
Regular Board Meeting Minutes  
10/12/2015  
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